

Bangor City Council

Minutes of Finance & Monitoring Committee

Monday 29th June 2026, Penrhyn Hall

Attendees

Councillors:	Cllrs: John Wyn Jones (Acting Chair), Gwynant Roberts (Acting Deputy Chair), Medwyn Hughes, Eirian Williams, Gareth Parry, John Wyn Williams, Jackie Spence, Dylan Fernley
Officers:	Martin Hanks, City Director Lisa Goodier, Deputy City Director
Others:	-
Apologies:	Cllrs: Delyth Russell, Elin Walker Jones, Steve Bell
Absent without apologies:	-

The meeting commenced at 17.31.

Item	Reference	Action
1.	FM05/26	Apologies: As noted above.
2.	FM06/26	Declaration of Financial Interest or Personal Connection: Nothing to note.
3.	FM07/26	To approve the minutes of the last meeting: Resolved: Minutes of the last meeting (12.06.26) were agreed.
4.	FM08/26	To accept the 2025/2026 Internal Audit Report: The Proper Officer reported that Gwynedd Council had conducted the Internal Audit and had spent 18 hours scrutinising the Bangor City Council website for compliance in addition to sampling of the accounts for 2025/2026. The following points of note were made by the Auditors: • Reserves were lower than the last financial year (2024/2025). • Audit Wales had not sent back documents relating to the last external audit. • Two payments were identified that were not recorded on the payment list. Recommendations of the internal audit were as follows: • Ensure all future payments are included within a payment list, to be approved by Full Council prior to payment.

- Implementation of a Purchase Order system to facilitate traceability.

Councillors asked the Proper Officer: What process was in place to ensure no employee exceeds their delegated spending authority? *The Proper Officer responded to say that this is checked on a daily basis, by himself.*

Resolved:

FM06/26a
FM06/26b

- a) To accept the findings of the Internal Audit, conducted by Gwynedd Council.
- b) To implement the recommendations of the Internal Audit.

5. **FM09/26**

To approve the 2025/2026 Annual Statement:

The Proper Officer presented the Annual Statement to the committee for comment and noting.

Councillors asked the following questions to the Proper Officer:

- Why are staffing costs over budget? *The Proper Officer responded stating that the Project Officer remained in post when he was forecast to leave at the end of May 2026 and £1,500 was spent on temporary staffing. Despite this, £62,093 was carried over from the 2024/2025 budget into reserves.*
- Councillors asked for an update from the Proper Officer as to the status of the Debtors accounts for buildings owned by the Council. *The Proper Officer stated that both accounts were up to date for this financial year but still had arrears for 2024/2025.*

FM09/26a
FM09/26b

- Councillors subsequently asked The Proper Officer for the following to be actioned:

FM09/26c

- A Debtors Status report to be provided on a quarterly basis;
- A Debtors Policy to be produced for approval by the committee and Full Council;
- A Nantporth Stadium Policy/Memorandum of Understanding to be created.

Resolved:

The Committee Noted the Annual Statement for 2024/2026.

6. **FM10/26**

To approve the payment lists for April and May 2026:

The Proper Officer presented the payment lists for April and May 2026 for approval by the Committee.

In relation to the April payment list:

Councillors asked for assurance that works undertaken at Menai Woods (in relation to contractors invoice/s on the payment list) had been properly procured? *The Proper Officer stated he would have to check with Council Officers.*

In relation to the May payment list:

- Councillors enquired whether it is usual for such a large amount of payments in May? *The Proper Officer stated that most invoices are paid at the start of the new financial year so a large payment in May is usual.*
- Councillors noted there was a payment for the company 'Making Places Work' and asked for assurance from the Proper Officer that this contract had now been terminated, as requested by the committee? *The Proper Officer confirmed this was the case – the contract had been terminated and there would be no further payments made to this company.*

Resolved:

To accept the Payment list for April 2026.

7. **FM11/26 To accept the bank reconciliation report:**
The report was signed by Cllrs: John Wyn Jones and Gwynant Roberts.

The meeting closed at: 18.05.

Signed by:

Date: