

FREEDOM OF INFORMATION PUBLICATION SCHEME

Information available from the City of Bangor Council.

Information can be obtained and documents can be inspected during working hours by arrangement (between 9.30 am and 3.30 pm) at:

**Bangor City Council Offices
Ffordd Gwynedd
Bangor
Gwynedd
LL571DT**

Telephone: 01248 352 421

Fax: 01248 371 090

E-mail: townclerk@bangorcouncil.com

Information to be published	How the information can be obtained	Cost
Class1 - Who we are and what we do	(hard copy and e-mail)	
Who's who on the Council and its Committees	E-mail Hard Copy on request	Free
Contact details for Clerk and Council members (named contacts where possible with telephone number and email address (if used))	E-mail Hard copy on request	Free
Location of main Council office	Ffordd Gwynedd Bangor Gwynedd LL571DT	
Class 2 – What we spend and how we spend it	(hard copy and/or e-mail; some information may only be available by inspection)	
Annual accounts return form and report by auditor	Available to inspect Hard copy on request	£3.50 per copy
Finalised budget	Available to inspect	Free
Precept	E-mail	Free

	Hard copy on request	10p per sheet
Borrowing Approval letter	n/a	
Financial Regulations	E-mail Hard copy on request	Free 10p per sheet
Grants given and received	Available to inspect	Free
Members' allowances and expenses	Available to inspect	Free
Class 3 – What our priorities are and how we are doing	(hard copy and e-mail)	
Community Plan (current and previous year as a minimum)	n/a	
Local charters drawn up in accordance with WAG, OVW & WLGA guidelines	n/a	
Class 4 – How we make decisions	(hard copy and e-mail; some information may only be available by inspection)	
Current and previous council year		
Timetable of meetings (Council, any committee/sub-committee meetings and community meetings)	E-mail Hard copy on request	Free
Agendas of meetings (as above)	Electronic	Free

	Hard copy on request	10p per sheet
Minutes of meetings (as above) – n.b. this will exclude information that is properly regarded as private to the meeting.	Electronic Hard copy on request	Free 10p per sheet
Reports presented to council meetings – n.b. this will exclude information that is properly regarded as private to the meeting.	Electronic Hard copy on request	Free 10p per sheet
Responses to consultation papers	Electronic Hard copy on request	Free 10p per sheet
Responses to planning applications	Electronic Hard copy on request	Free 10p per sheet
Class 5 – Our policies and procedures	(hard copy and e-mail; some information may only be available by inspection)	
Policies and procedures for the conduct of council business: Procedural standing orders Committee and sub-committee terms of reference Code of Conduct	E-mail Hard copy on request	Free 10p per sheet
Welsh Language Policy	Available to inspect	Free
Health and safety policy	Available to inspect	Free

	Hard copy on request	10p per sheet
Unacceptable actions by individuals	Electronic	
Grievance policy	Available to inspect	Free
Disciplinary policy	Available to inspect	Free
Class 6 – Lists and Registers		
Currently maintained lists and registers	(hard copy and e-mail; some information may only be available by inspection)	
Assets Register	Available to inspect	Free
Register of members' interests	Available to inspect	Free
Register of gifts and hospitality	Available to inspect	Free
Class 7 – The services we offer		
Penrhyn Hall (Community Hall)		
Bangor Pier		
Bangor Pier Car Park		
Pier Children's Play Area		

Ashley Jones Fields Prices Road Open Area Menai Woods Penrhyn Arms Woods		
Lookout, Holyhead Road Seating Area, High Street/Farrar Road Junction Seating Area, Garth		
Bus shelters		
Cenotaph		
Public conveniences – End of Bangor Pier		
Public Footpath Maintenance		
Town Clock		
Bangor Guide leaflet		Free

**Contact details: TOWN CLERK
COUNCIL OFFICES
FFORDD GWYNEDD
BANGOR
GWYNEDD
LL57 1D**

SCHEDULE OF CHARGES

TYPE OF CHARGE	DESCRIPTION	BASIS OF CHARGE
Disbursement cost	Photocopying @ 10p per sheet (black & white)	Actual cost
	Photocopying @ 20p per sheet (colour)	Actual cost
	Postage	Actual cost of Royal Mail standard 2 nd class
Statutory Fee	Audited Annual Accounts	Account and Audit Regulations
Other		